



We are delighted you are considering an internship at Prairie Lakes Church! You can look forward to a challenging and rewarding year. Whether your passion is families, worship or administration, after spending a year with us, our goal is you will be more proficient with your skills, wiser as a leader and more mature as a follower of Christ.

**Overview:**

- You will be part of a cohort of 9-12 interns for the 2021-22 academic year (August – May).
- You will be expected to invest a minimum of 10 hours per week during the semester.
- You will receive a stipend of \$1000 per semester.

**Application Deadline:** February 19, 2021

Specific questions may be directed to Human Resources  
or email us at [Internships@prairielakeschurch.org](mailto:Internships@prairielakeschurch.org).

**Expansion Events Intern**  
Central Services

This intern will report to the Executive Pastor of Expansion.

**Education, Experience and Skills Requirements:**

- Pursuing a degree from a four-year college or university
- Exhibit evidence of a healthy and growing relationship with Christ
- Fully support the ministry philosophy of Prairie Lakes Church and its leadership team
- Possess strong communication and IT skills
- Exhibit evidence of strong relational skills
- Demonstrate an ability to think critically and multi-dimensionally
- Possess a strong work ethic with a demonstrated ability to initiate and finish projects
- Desire to grow as a project manager, event planner, nonprofit leader or entrepreneur

**Responsibilities:**

- Assist in platform communication between potential site locations and expansion team
- Provide point leadership for local events in several Iowa communities
- Interact with local leaders to stage/execute activities featuring Prairie Lakes Church's mission, programs and brand
- Stage, host and dismantle special events including vision meetings, public gatherings, volunteer training nights and preview services
- Coordinate administrative tasks with special events, including creating invites, monitoring attendance rosters, documenting commitment card data, drafting follow-up responses and recording program evaluation
- Research local venues, services and equipment needed for special events
- Facilitate strategic planning best practices

**Development:**

- Six leadership development meetings with Senior Pastor John Fuller
- One-on-one mentoring
- Personalized StrengthsFinder coaching
- Exposure to all PLC campuses and an immersion at the newest site